



Department of  
the Secretary of State

**Bureau of Motor Vehicles**

Matthew Dunlap  
Secretary of State

Catherine Curtis  
Deputy Secretary of State

Robert E. O'Connell, Jr.  
Dir., Driver License Services

To Whom It May Concern:

I am requesting a verification letter as proof of completion of a driver/rider education course for the following person:

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Current Address \_\_\_\_\_

\_\_\_\_\_  
Name of Driving School Attended \_\_\_\_\_

Approximate Date of Completion \_\_\_\_\_

**Make check or money order payable to the Secretary of State for \$5.00 and mail to:**

Secretary of State

BMV

Driver Education Program

#29 State House Station

Augusta, Maine 04333-0029

**or you may pay by credit card: (Our fax number is 207-624-9158)**

**I would like to pay my letter of verification fee by charging it to my:**

☐ Visa

☐ Mastercard

**The amount to be charged to my credit card is:**

☐ \$5.00 (mailed letter)

☐ \$7.00 (faxed copy & letter mailed)

Fax # \_\_\_\_\_

Attn: \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Month/Year

Signature \_\_\_\_\_ This transaction cannot be processed without the cardholders  
signature.

Daytime telephone # \_\_\_\_\_ Cell# \_\_\_\_\_